

Home Invest Belgium is a Belgian REIT (SIR/GVV) listed on Euronext Brussels since 1999 [HOMI]. The company is specialising in the acquisition, development, letting and management of residential real estate. Home Invest Belgium holds a real estate portfolio worth over €570 million in Belgium and the Netherlands. To support the further growth of the company we are looking for a:

“SOLUTION OFFICER”

Your key responsibilities

Be the main point of contact for (prospective) tenants & suppliers.

- ✓ Deal with incoming calls, emails & online tickets
- ✓ Organise technical interventions & keep tenants up-to-date
- ✓ Reply to questions regarding lease contracts, rental deposits, meter transfers etc.
- ✓ Provide information on apartments for rent
- ✓ Organise mass communication to tenants

Your profile

- ✓ Min. 2 to 3 years working experience in real estate
- ✓ Very good knowledge of French, English and Dutch
- ✓ Excellent communication skills
- ✓ Service minded
- ✓ Hands-on mentality
- ✓ Well organized

We offer you

- ✓ An opportunity to play a key role in a leading and growing company
- ✓ To join a young and dynamic team
- ✓ A full-time contract with attractive salary
- ✓ A complete package with pension, insurance and bonus plans

Interested to join us? Please send your motivated application to SRO@HOMEINVEST.BE.